

**EMERGENCY MANAGEMENT
MINUTES OF
March 23, 2010
Regular Meeting
SALEM CONNECTICUT**

PRESENT

Ed Shafer
Don Bourdeau (arrived at 7:37)
Brian Cinea
Ralph Boles
Sue Spang

ABSENT

Chip Weston

- 1) **Call Meeting to Order** D. Bourdeau Called the meeting to order at 7:03
- 2) **Approval of Minutes**

January 26, 2010 Minutes

M/S/C (Shafer/Cinea) to approve the minutes of January 26, 2010 as presented. Vote: Approved Unanimously

December 22, 2009 Minutes

M/S/C (Bourdeau/Boles) to approve the December 22, 2009 minutes as presented. Approved: Unanimously

- 3) **Guests**
None
- 4) **Old Business**
None
- 5) **New Business**

a. Plan HAZMAT Table Top Exercise

D. Bourdeau informed the Committee that there would be a table top exercise at the school in May. The exercise will practice a "shelter in place" The kids will start out in the hallways, doors will be taped. The hallways are more secure. B. Cinea asked if there was enough air to support 400 kids if the ventilation system was shut down. E. Shafer researched how much air was available per cubic feet per number of people. It was determined that the kids may have to be moved after situation is assessed.

A FEMA table top exercise was modified for a situation at the Salem Four Corners, (See File Copy). The exercise will be downloaded and modified for the next meeting.

- 6) **Other Business**
None
- 7) **Adjournment**

**M/S/C (Shafer/Cinea) to adjourn at 8:29. Vote: Approved
Unanimously**

**Respectfully Submitted
Sue Spang, Recording Secretary**